

De Anza College  
SLO Steering Committee Meeting

February 12, 2009—12:30-2:00

Christina Espinosa-Pieb, Robert Griffin, Andrew La Manque, Anu Khanna, Anne Argryiou, Jim Haynes, Coleen Lee-Wheat

1. Anu brought forth a flow chart which summarizes a plan of activities. Anu describe draft of a pilot training project and asked for input – invitees will be those who attended the SLO workshop in October, any faculty who are already working on the project, Robert, Christina and Jim encouraged inclusion of Division Deans in the process.
2. Christina asked if we knew if there were already faculty and staff who have written SLO's. Jim is going to pursue identifying student service areas that are currently assessing their processes already.

<b>Items</b>	<b>Budget Requested</b>
Guest Speakers/Trainers (1 per quarter)	\$4,000
Honorarium for faculty SLO leaders	\$8,000
Refreshments for SLO events	\$1,800
Materials (copy)	\$600
Substitute Pay	\$5,000
Attendance at SLO Institute (2 persons w/ registration, transportation, & lodging)	\$1,000
Release time for SLO Coordinators (summer stipend or release and Fall 09)	\$24,000
<b>Total</b>	<b>\$44,400</b>
 <b>Long-term (AY Annual Budget):</b>	
Faculty/Staff Development Coordinator	\$80,000
SLO Coordinator	\$30,000
Misc Expenses (Training, campus events, materials, stipends, etc)	\$50,000
 <b>Estimated Annual Total:</b>	 <b>\$160,000</b>

3. A budget was requested, specifically, support for the Staff Development Office, support for training sessions for coordinators, faculty events, opening day events and assessment processes, possible reassigned time, PAA credit, incentives for participants of the pilot project.
4. Jim emphasized the need to create a foundation for a continuing process of assessment that could be housed in the Staff Development Office.
5. Andrew notes that the college will be assessed by the accreditation team in the area of "linking faculty assessment to effectiveness in the classroom". This is a debate that the FA and Senate believe "crosses the lines of academic freedom." A draft of the purpose statement describing the SLO project was then introduced. Discussion of the document was positive. A suggestion was made to create a separate document /resolution that describes "what the purpose of the SLO project is NOT meant to be".