

DE ANZA COLLEGE

SLO Team Meeting-- Admin 109, January 16, 2010, 9:30am to 12:30pm

Attendees: Donna Stasio, Mike Stasio, Jim Haynes, Jacquelyn Reza, Anu Khanna,
Coleen Lee-Wheat

1. Assessment Liaison

Possible Content/Organization of Liaison Training Session

- explain timeframe – Spring '10 to Fall '11 (5 quarters)
- training timeline
- share “Pro V”?
 - clarify SLO and ICC relationship
 - share 6 year cycle?
 - review the assessment cycle and what is involved in each phase
- clarify and define “good” assessment—Stasio team
 - cultivate group’s knowledge of definition
 - evidence-based definitions provided,
 - formulate a working definition for their specific team/work group
 - start with the course SLO in mind (how do you get students to achieve the outcome).
 - finding/using institutional data and resources available: survey monkey, catalyst, institutional research, scantron/parscore
 - Enhancement is not always additive
 - invite Jeff Schinske to speak?
- liaisons outcomes/expectations for spring 2010 (Accountability)

Specific Responsibilities Include:

- Guide colleagues in the continuation of writing/modifying course-level student learning outcomes
- Assist colleagues to develop/refine assessment strategies.
- Facilitate discussions with colleagues on:
 - different models of assessment appropriate to their disciplines,
 - scheduling assessments of SLO’s at course, program and institutional levels
 - mapping courses to ICC’s or writing SLO’s
 - reflection, enhancement and program review update summaries
 - Serve as a resource person to organize the documentation of all information.

Explain specific goals/tasks FOR SPRING 2010:

- Coordinate the review past/current assessments
- Coordinate R&E - groups to discuss and fill out program review update (deadline is end of May)
- Learn/train in the ECMS-SLOAC subsystem
- Facilitate planning for next year’s program level assessment
- Record attendees for all discussion groups for PAA/PGA—give to Coleen

Define PAA/PGA credit process and tracking mechanism; follow-up certificates-- **NOTE:**
Liaisons will receive 1 unit of credit (to qualify for PGA credit for every XX hours of leadership/service.)

WORKSHOP DATE: Wednesday, MARCH 3rd at 2-5pm

LOCATION: ADMIN 109

Recruiting strategies (during February)

- Dean's meeting
- Flyers in faculty mailboxes
- Senate – in meeting and through listserv
- Announcement through OPOD

Additional Trainings:

- Assessment Workshops by Mike and Donna
- One on one workshops/brown bags

2. 6 year Assessment Cycle Discussion—Coleen, Jim, Anu and Jackie

- Discussion regarding a proposal to the Senate to use the ICC's as the basis for both Institutional and Program level outcomes for the College.
- Models of 3, 5 and 6 program review year cycles that sync up with the Accreditation cycles were examined. A model where annual program review updates capture SLO findings and feed into one mega program review that is scheduled to occur the year before the "Self-Study/Institutional Program" review year was most favored.
- The Pro V was further discussed. Based on the Cabrillo model the group agrees that the 5 groups: GE/Transfer, Vocational, Library, Student Services and AUO is a popular and efficient way to divide the college into "Programs". Subgroups that be created/or that perhaps already exist within the "Programs" could perform program review updates.

3. Review of the College Council presentation

Jim will work on a follow-up email that will emphasize that the SLO team recommends this model and urges the Council Members to disburse this information and seek input from their various constituencies.

The model is efficient:

- 1) as the bulk of instructional assessment will occur at the course level;
- 2) course assessment findings through "mapping" can directly show program level competency;
- 3) Distributing the workload for faculty can be created by using the model of "themed assessment" years;
- 4) This model lends itself to becoming sustainable as the linkage between college planning, student learning outcomes and resource allocation can be reassessed and readjusted on a regular basis during each 6 year cycle.

The team must emphasize that the Council that the ACCJC mandates that the College adopts/creates a plan that links student learning to college resource allocation and college planning.

The SLO team recommends that the Council sets up a task force to:

- study the proposed model of Outcomes Based Program Review (OBPR);
- develop a program review process;
- develop a program review update form by March 1, 2010 (if they agree that an annual update process is desirable);
- pursues a course of action that will set a plan of (OBPR) into motion starting January, 2012.

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