



**Inter Club Council Minutes**  
**May 31, 2017**  
**1:30 pm, Student Council Chambers**

**DRAFT**

<http://www.deanza.edu/clubs>  
<http://www.facebook.com/deanzaicc>

I <3 Clubbing @ De Anza

**1. Call to Order**

ICC Chairperson, Shu Ming Liu, called the meeting to order at 1:39 pm

**2. Approval of the Minutes – May 17, 2017**

Shotokan Karate moved and seconded by HKSA to approve the Minutes of May 17, 2017.

There were no objections to approve the Minutes. The motion to approve the Minutes of May 17, 2017 was passed by consensus.

**3. Approval of Today's Agenda**

IDEA moved and seconded by Auto Tech to approve Today's Agenda. There were no objections to approve the Agenda. The motion to approve Today's Agenda was passed by consensus.

**4. Club(s) on Probation**

Missed Welcome Week Info Tent: (1)

Grace Fellowship must attend ICC Meetings on May 31 to get off probation

Missed ICC Financial Orientation Meeting May 24, 2017 (11)

Clean Energy Club, Competitive Gamers, ETC, Filmmakers Union, Go Club, ISA, Saltworks Christian Fellowship, Students of Success, Table Tennis, The Pacific Bridge and Women Empowered must make up meeting no later than Tues June 6 noon

Missed ICC Financial Orientation Meeting May 24, 2017 and need to turn in updated Club Financial Roster (2)

Grace Fellowship, Marketing Club must make up meeting and turn in Club Financial Report no later than Tues June 6 noon

Need to turn in updated Club Financial Roster (6)

Circle K, eSports, JAA, K-Pop Dance Club, MOA, Second Journey must turn in Club Financial Report no later than Tues June 6 noon

**5. Club(s) on Trial: (1)**

Red Cross needs to have a New Club Orientation no later than Tue. June 6 by noon

**6. Reactivated Club(s): (1)**

Hello World! Code Squad will receive their \$65.00 and one time New Club allocation of \$100.00

**7. Inactive Club(s): (2)**

Deep Mind X missed Club Day, 4 ICC Meetings, and ICC Financial Orientation Meeting – 3 Probations

[DACL Files/ICC/ICC Agenda-Minutes/ICC Agenda/2016-2017/Spring 2017/Agenda 2017-05-17.doc](http://www.deanza.edu/clubs)

Desi Student Association (DSA) requested to be inactive to La Donna by email

**8. Number of Active Clubs: (60)**

**9. Calendars**

**9.1 ICC/Club Calendar of Events as of 5/30/17**

Information is from the Event Planning Request Form  
(**New Information in Bold**/ \* Money collected)

**Jun.2 Singing Contest 1<sup>st</sup> & 2<sup>nd</sup> round hosted by HKSA – 2:00 pm – 6:00 pm – MCC17**

**9.2 DASB Calendar of Events as of 5/30/17**

Information is from the Event Planning Request Form  
(**New Information in Bold**/ \* Money collected)

**June 2 Dodgeball Tournament hosted by DASB Diversity & Events – 2:00 pm – 9:00 pm – PE2**

**10. Club Constitution(s) Updated: (1)**

De Anza's Political Revolution made changes to their constitution that were reviewed by ICC Chairs at ICC Agenda Meeting on May 22.

**11. ICC/Club Account Balance Status as of 5/30/17 (New Information in Bold)**

Club/ICC Allocation Account	(#41-54730)	\$ 3,414.66
ICC Allocation-New Club Account	(#41-54720)	\$ 300.00
ICC Events Award Account	(#41-54600)	\$ 4,250.00
ICC Capital	(#44-4290)	\$ 5,530.45
ICC Inactive Hold	(#44-4300)	\$ 9,344.45
ICC Scholarship Account	(#44-4310)	\$15,790.51
ICC	(#44-4320)	\$ 2,601.19

**12. Business**

**12.1 Concession Bid for July 1<sup>st</sup>**

No Concession Bid from clubs were submitted for July 1<sup>st</sup>.

**12.2 ICC Code Proposed Changes**

HKSA moved and seconded by PISO to approve the following proposed ICC Code changes. There was a discussion to this change. There were no objections to approve the motion. The motion to approve the ICC Code changes were passed by consensus.

**ARTICLE II. MEMBERSHIP AND DUTIES**

**Section 1. ICC Officers**

**E. ICC Officers Attendance & Duties**

4 points each Club Day, Spring Carnival, **ICC Scholarship Concession Stand**

**ICC Emergency Relief Concessions Stand, Fall Dance.**

### Section 3. Club

#### B. Duties and Responsibilities

1. Have a current Club **Financial Officer** Roster on file in the Student Accounts Office.
8. Participate in all Club Days during the designated time.
  - f. There will be a \$25 fine for any club that fails to clean up its area at Club Day or failed to show up for a performance slot, that will go to the ICC #44-4320 Emergency Relief Fund.

### ARTICLE VII. MUTUAL RESPECT

- I. Any violations of Article **VII VI** may lead to club probation or inactive status (see Article X, Section 1 and 2).

### ARTICLE VIII. ELECTIONS

#### Section 1. ICC Officers

##### A. Term of office

The ICC Officers shall serve for one year during the **ninth (9<sup>th</sup>) tenth (10<sup>th</sup>)** week of Winter Quarter and ending the **ninth (9<sup>th</sup>) tenth (10<sup>th</sup>)** week of Winter Quarter the following year.

##### B. Election Process

1. The election of the ICC Officers shall be held during the **Fifth (5<sup>th</sup>) Sixth (6<sup>th</sup>) Seventh (7<sup>th</sup>) Sixth (6<sup>th</sup>) Seventh (7<sup>th</sup>), and Eighth (8<sup>th</sup>)** Week if needed in the Winter Quarter. Applications for position shall be due no later than the **Fifth (5<sup>th</sup>) Sixth (6<sup>th</sup>)** Monday of the Winter quarter by 4:00 pm for the Office of College Life to confirm the eligibility of the candidates.
2. **An ICC Officer candidate may not be running for a DASB Senate or Student Trustee at the same time**
3. ~~2-~~In the event that there are no candidates for an ICC officer then it will be extended for two weeks after original deadline.
4. ~~3-~~ICC Officers shall be elected by a quorum vote of active ICC Representatives present at that ICC Meeting. In the event that there are three (3) or more candidates and no one person receives a quorum of votes then the top two (2) candidates will participate in a run-off election. New officers will be sworn in upon completion of elections at the **ninth (9<sup>th</sup>) tenth (10<sup>th</sup>)** week of the Winter Quarter.

##### C. Vacancies

1. In the event that any officer resigns or is removed from office, then an election will be held as soon as possible. If a vacancy occurs after the **5<sup>th</sup> 6<sup>th</sup>** week in the fall quarter or during the winter quarter then the ICC position may not be filled.

## ARTICLE XI. CLUB PROBATION

### Section 2. Inactive Status

- E. The ICC shall freeze the account of a club made inactive. The funds will revert to the ICC Scholarship account ~~#44-4310 (75%) and ICC Emergency Relief (25%)~~ if the club remains inactive for a period of one calendar year from the date that club was made inactive. Under no circumstances will the funds be returned.

## ARTICLE XII. FINANCES AND EQUIPMENT

### Section 3. Posting

- B. If there is a violation within the academic year a \$25 fine will be deducted from the club going to the ICC ~~#44-4320 Emergency Relief fund.~~
  - 1. If the club has less than \$25 left in their account to pay off their ICC ~~#44-4320 Emergency Relief~~ Fine, then the ICC Officers will determine what community services the club must do instead of the fine.

### **12.3 De Anza College Inter Club Council Club Roster/Financial Report**

ICC Advisor/Officers reminded clubs to turn in Club Roster/Financial Report for club officers for 2017-2018.

Please note: Club Officers of 2016-2017 are not able to attend make up Financial Meeting.

### **12.4 Club Constitution Update Process**

ICC Advisor/Officers explained club constitution update procedures to club representatives. In order to update constitution, clubs must bring club meeting minutes which approved changes to the constitution and a new copy of constitution to the ICC Agenda Meeting on Mondays 1:30 pm – 2:20 pm which ICC Officers will be reviewing it.

### **12.5 Welcome Week Fall 2017**

Welcome Week is the first four days of each quarter when the clubs staff the Welcome Week Tent in front of the Fountain in Main Quad for one hour giving directions, campus maps/Club Handouts to De Anza students. Please sign up at the ICC meetings or at the bulletin board of Office of College Life. Fall 2017 Welcome Week will be held on September 25-28 Deadline Friday June 23, 2017

### **12.6 ICC Club Financial Meeting Quiz Drawing 2@\$25**

PISO, IDEA, UNICEF, JAA, HKSA, K-Pop Dance Club, ISV, KSA and ETC got perfect score on ICC Club Financial Meeting. A drawing was held, congratulations to HKSA and PISO for winning 2@\$25 drawing.

### **13. Reports**

#### **ICC Chairperson: Shu Ming Liu**

1. Thank you for attending the Financial Orientation. Please note that June 5th is the deadline for submitting budget requests that pertain to the next quarters.

#### **ICC Chair of Finance: Kerry Harris**

1. Good Job everyone at the financial orientation, if you have any questions feel free to send me an email or swing by my office hours.
2. I will transfer \$75.00 from Explorers' Nest #41-54354-5745 to ICC club allocation #41-54730
3. Last ICC Agenda Meeting Monday June 5<sup>th</sup> 1:30 pm – 2:25 pm to request funds for Spring 2017 or Summer/Fall 2017. Otherwise, October 2<sup>nd</sup> will be the first ICC Agenda Meeting in Fall 2017

#### **ICC Chair of Programs: Roxane Leung**

1. Clubs that are participating in the Aug and Sept flea market should set up an orientation with me next week

#### **ICC Chair of Marketing: Mevani Gotama**

1. For the Spring Finale, I need you guys to submit your club member photo with "I LOVE CLUBBING" or just any photos from your club event this quarter. Please email all of the photos to me to get a chance of \$50 drawing.
2. Follow our facebook @DEANZAICC

#### **DASB Liaison: Ruby Khan Khan & Hayman C.Wong**

1. join our Dodgeball tournament on June 2,  
2:00 pm – 7:00 pm – PE2

#### **ICC Advisor: La Donna Yumori-Kaku**

1. Clubs on Probation for missing ICC Financial Orientation Meeting on May 26 : Please have the NEW Club President or Vice President or Treasurer who will be here in the Fall, 2017 must make up the meeting with an ICC Officer or the ICC Adviser. Sign up on the ICC Office door. It is okay to have more then 1 Club sign up for appointment. Must be done by Tuesday June 6 by 4:0 pm.
2. Club Meetings for the Fall, 2017: Please turn in the Meeting Room Request and Dining Room Info Table Request Form (Light purple form) as soon as possible. Requests are processed in the order received.
3. Clubs getting in contact with other clubs:
  - A) Send an email to me and I will forward it to the club.
  - B) Put a note in their Club mailbox in the Club Room.
  - C) Go to their Club Meeting.
  - D) See the ICC Rep at the ICC Meeting
  - E) Contact their Club Advisor by email or staff mailbox.
4. De Anza Graduation Volunteers Needed – Friday June 30, 5:00 pm – 7:00 pm, Sign up on clipboard at ICC Meeting or at the Office of College Life (on the Bulletin Board)

## 15. Roll Call

	Present	Absent	Probation Present	Probation Absent
4 Elements Hip Hop Club	X			
Anime Club	X			
Auto Technology	X			
Badminton Club	X			
Cheer and Dance Team	X			
Chemistry Club	X			
Chinese Student & Scholars Association (CSSA)	X			
Circle K			X	
Clean Energy Club				X
Competitive Gamers Club				X
Cyber Security Club	X			
DECA	X			
Developers' Guild	X			
Engineering Technology Club (ETC)			X	
eSports			X	
Ethical International Career Planning		X		
Explorers' Nest	X			
Fellowship of Overseas Students (FOS)	X			
Filmmakers Union			X	
G.R.A.N.D		X		
Go Club				X
Grace Fellowship				X
Hello World! Code Squad	X			
Hong Kong Student Association (HKSA)	X			
IDEA	X			
International Student Volunteers (ISV)	X			
InterVarsity Christian Fellowship at De Anza	X			
Iranian Student Association (ISA)			X	
Japanese and American Association (JAA)			X	
K-Pop Dance Club			X	
Koala Tree		X		
Korean Student Association (KSA)	X			
M.E.Ch.A	X			
Marketing Club			X	
Math Club	X			
Medical Outreach Association (MOA)			X	
Muslim Student Association (MSA)		X		
NAMI-DA	X			
Outdoor Club	X			
Permas Indonesian Student Organization (PISO)	X			
De Anza's Political Revolution		X		
Pop Music Club	X			

	Present	Absent	Probation Present	Probation Absent
Psychology	X			
PUSO		X		
Saltworks Christian Fellowship			X	
Second Journey			X	
Shotokan Karate	X			
Statistics Club (DASC)		X		
Student Nurse Organization (SNO)	X			
Students of Success			X	
Table Tennis				X
Taiwanese Student Association (TSA)	X			
Tech & Business Association	X			
Technology & Sustainability		X		
The De Anza Network	X			
The Helping Hands	X			
The Pacific Bridge				X
UNICEF De Anza	X			
Vietnamese Student Association (VSA)		X		
Women Empowered				X
TOTAL	32	9	12	7
Clubs on Trial				
Red Cross	X			

## 16. Adjournment

ICC Chairperson, Shu Ming Liu, adjourned the meeting at 2:08 pm

Respectfully submitted,

Jayne Kangley  
ICC Secretary