



**Inter Club Council Minutes**  
**November 16, 2016**  
**1:30 pm, Student Council Chambers**

**(DRAFT)**

<http://www.deanza.edu/clubs>  
<http://www.facebook.com/deanzaicc>

I <3 Clubbing @ De Anza

**1. Call to Order**

ICC Chairperson, Nicole Bu, called the meeting to order at 1:33 pm

**2. Guest Speaker(s) (2)**

- Mehrdad Khosravi, Honors Program Coordinator – (408) 864-8833,  
[khosravimehrdad@deanza.edu](mailto:khosravimehrdad@deanza.edu)

Honors program is a student oriented program that enables you to achieve more and get into deeper understanding of different subjects. You will typically be working on an extra project based on your lecture with professor's supervision. To join the De Anza honors program, you will need to write 2 essays and a recommendation letter from your professor. Details on honors program can be reached on the school website.

- Tomas Martinez, Bookstore Customer Service Assistant – (408) 864-5871,  
[martineztomas@fhda.edu](mailto:martineztomas@fhda.edu)

Bookstore will cover your need on text books. We are working in doing our best to aid students in both getting all their books and helping them save money at the same time. Also, US Bank branch is in the bookstore, offering no fee student checking account. It is in the very convenient location since you are already at De Anza College. We offer jobs for students. Currently there are 3 full-time staff and the rest are students. We employ 150 students at the bookstore.

**3. Approval of the Minutes – November 9, 2016**

Music Club moved and seconded by Shotokan Karate to approve the Minutes of November 9, 2016. There were no objections to approve the Minutes. The motion to approve the Minutes of October 26, 2016 was passed by consensus.

**4. Approval of Today's Agenda**

Hello World! Code Squad moved and seconded by Women Empowered to approve Today's Agenda. There were no objections to approve the Agenda. The motion to approve Today's Agenda was passed by consensus.

**5. Club(s) on Probation: (2)**

**Missed ICC Financial Orientation Meeting on Nov. 2**

Go Club, Photography Club and PUSO must make up the ICC Financial Orientation Meeting with the Club President or Vice President or Treasurer no later than Tues. Nov. 22 by noon.

**6. New Club(s): (3)**

Deep Mind X, Filmmakers Union, Technology & Sustainability will receive a one time allocation of \$100.

**7. Number of Active Clubs: (67)**

[DACL Files/ICC/ICC Agenda-Minutes/ICC Minutes/2016-2017/Fall 2016/2016-11-16im.doc](#)

## 8. Calendars

### 8.1 ICC/Club Calendar of Events as of 11/15/16

Information is from the Event Planning Request Form

(**New Information in Bold**/ \* Money collected)

- Nov. 17 Henna Booth hosted by DSA – 12:00 pm – 1:00 pm – Main Quad  
Nov. 17 **Super Smash Bros Tournament hosted by eSports – 5:00 pm – 10:00 pm - Fireside**  
Nov. 17 Diwali Festival hosted by DSA – 6:00 pm – 10:30 pm – SCCA  
Nov. 19 Discussion to recent exposure trip to the Philippines hosted by PUSO – 6:30 pm – 9:30 pm – Conference Room B  
Dec. 6 **Club Activity hosted by Badminton Club – 8:00 pm – 10:00 pm – PE21**

### 8.2 DASB Calendar of Events as of 11/15/16

Information is from the Event Planning Request Form

(**New Information in Bold**/ \* Money collected)

- Nov. 17 Movie Night “Zootopia” – 6:30 pm – 9:00 pm – S Quad Grass Area, Conference Room A&B in case of rain  
Nov. 21 **Be thankful event on Fall Quarter – 11:30 am – 11:00 pm – Main Quad**

## 9. ICC/Club Account Balance Status as of 11/15/16 (New Information in Bold)

<b>Club/ICC Allocation Account</b>	<b>(#41-54730)</b>	<b>\$ 5,542.00</b>
ICC Allocation-New Club Account	(#41-54720)	\$ 1,700.00
ICC Emergency Relief Account	(#44-4289)	\$ 5,499.21
ICC Events Award Account	(#41-54600)	\$10,700.00
ICC Inactive Hold	(#44-4300)	\$10,892.73
ICC Scholarship Account	(#44-4310)	\$11,194.38
ICC	(#44-4320)	\$ 2,474.06

## 10. Business

### 10.1 Budget Request

De Anza Improv & Sketch Club moved and seconded by Chemistry Club to approve SNO’s request of \$250.00 from Club/ICC Allocation Account #41-54730 to SNO #41-54430-4010 \$250.00 for Supplies (to help purchasing basket and various supplies for the Holiday Drawing and items for raffle). De Anza Improv & Sketch moved and seconded by Saltworks Christian Fellowship to end discussion. There were no objections to end discussion. The motion to approve SNO’s request of \$250.00 from Club/ICC Allocation Account #41-54730 to SNO #41-54430-4010 \$250.00 for Supplies (to help purchasing basket and various supplies for the Holiday Drawing and items for raffle) was passed by consensus.

### 10.2 Club Day Winter Quarter, 2017

Since many club officer could not participate Club Day Fall 2016 due to schedule conflict, ICC Chair of Programs, Tiffany Kam suggested change of time to add more flexibility so that everyone can participate. Suggested time for Club Day Winter 2017 were

1. 11:00 am- 1:00 pm (same as before)
2. 10:30 - 1:20 pm

3. 10:00 am- 1:20 pm (1:00 pm – 1:20 pm would be for club group photo, clean up and check out)
  4. 11 am - 1 pm for two days
- It will be voted on next ICC Meeting by ICC Representatives.

**10.3 DASB Election Committee – ICC Reps (2)**

We are looking for ICC Representatives who are interested in helping out our DASB elections. It will be a unique experience to be working with DASB.

**10.4 ICC Emergency Fund Transfer to ICC Capital Fund**

ICC suggested moving fund from ICC Emergency Relief into ICC Capital Fund account which will some portion be used for the new PA system and such similar long term facilities.

**10.5 Neon Party Drawing 3@\$50/1@\$100**

Thank you clubs for selling 10 or more tickets  
Congratulations! PISO won \$100 for selling the most tickets (87)  
Congratulations! InterVarsity Christian Fellowship (11), Marketing Club (10), VSA (34) won \$50 for selling 10 or more tickets

**10.6 ICC Logo / Flea Market Concession (Small Groups)**

Small group discussion was held regarding to the new ICC logo and Flea Market Concession since not many clubs are interested in fundraising at Flea Market.  
Thank you ICC Reps for suggestions. Further discussion will be held in the coming ICC Meetings.

**11. Reports**

**ICC Chairperson: Nicole Bu**

1. Check out photos of Neon Party on ICC Facebook page~~~

**ICC Chair of Finance: Uyen Pham**

1. Hello World, Union of Students Scholar, De Anza Network, Tech and Business Association, Artificial Intelligence for Robotics, please see me to take your memo. We sold 243 Neon Party tickets. It was a blast.

**ICC Chair of Programs: Tiffany Kam**

1. Thank you for joining our Neon Party. I wish you all were having fun last Thursday!
2. Chemistry Club and VSA, please make an appointment with me regarding the Flea Market Orientation

**ICC Chair of Marketing: Anna Xing**

1. Please email me the "Name of Club Loves Clubbing @ De Anza" photo (the group photo of your club members), no later than Nov 28<sup>th</sup>. We will have drawing for 3@\$50 Nov.30<sup>th</sup> (Fall Finale reception). Clubs must be present to win

**ICC Advisor: La Donna Yumori-Kaku**

1. "Neon Party" – Fall Dance A BIG Thanks to the Clubs, for making it happen by selling tickets and a BIG THANKS to Nicole, Uyen, Tiffany, Anna and Jayme for helping selling Dance tickets, getting pizza donated, decorating and cleaning up.
2. Club Advisors: Reminder that there needs to be a Club Advisor at club meetings and events. Another De Anza Staff member may serve in place of your club advisor but that person should meet with the club advisor and club officers before the event, receive the

names/phone #'s, emails of the club officers and also get an overview of the program. If the event is a multiple day(s) then there may be several De Anza Staff who serve as the advisor of that event.

3. Club Financial Action Form: This form needs to be signed by the Club Secretary and Club Advisor. If the Club Secretary is not present the form needs to be signed by 2 designated officers, Club President, or Vice-President, or Treasurer, and the Club Advisor. ICC Reps may not sign the form unless they are also one of the above Club Officers.
4. Off Campus Liability Waiver Forms: Reminder that club members need to complete an Off Campus Liability Waiver Form when club members go to off campus events. The form may be filled out for the year-Today's date to June 30, 2017. Also, if there are any minors (under age 18) then the Minor form needs to be completed and signed by the minor's guardian. The Student Field Trip/Excursion Request Form needs to be completed for each off campus events.
5. ICC Fall Finale Reception on Wed. Nov. 30: ICC/Clubs Slide Show, refreshments and drawing for all. Clubs need to be present at Reception to be eligible for Fall Perfect Attendance Drawing 10@\$100 (Attended Fall Welcome Info Tent, Fall Welcome Reception, All ICC Meetings, ICC Financial Orientation Meeting, have club Meeting once a month and Club Financial Roster is current.
6. New Clubs Drawing at ICC Fall Finale Reception on Wed. Nov. 30 Club must be present to win 6@\$100!
7. Welcome Week for Winter 2017: All clubs need to sign up for one shift or make any date/time change no later than Fri., Dec. 9 by 4PM. The Welcome Week Sign Up Sheet is at the front of this table and will be on the Blue Bulletin Board behind the Blue Photo Screen in the Office of College Life after this meeting.
8. Club Mailboxes: will be re-alphabetized Mon. Dec. 5, 2016 for Winter Quarter.
9. University and College Apps and Finals: Good luck getting them done by Nov. 30!
10. Time off: I will be taking time off on Thurs/Fri. Nov. 17 & 18.

## 12. Roll Call

	Present	Absent	Probation Present	Probation Absent
<b>4 Elements Hip Hop Club</b>	X			
<b>Accounting &amp; Finance Club</b>		X		
<b>Anime Club</b>	X			
<b>Artificial Intelligence for Robotics (AIR)</b>	X			
<b>Auto Technology</b>	X			
<b>Badminton Club</b>		X		
<b>Biology Club</b>	X			
<b>Cheer and Dance Team</b>	X			
<b>Chemistry Club</b>	X			
<b>Chinese Student &amp; Scholars Association (CSSA)</b>	X			
<b>Circle K</b>	X			

	Present	Absent	Probation Present	Probation Absent
Clean Energy Club	X			
Competitive Gamers Club	X			
Cross Cultural Partners Club (CCPC)	X			
DA Dance Crew	X			
DECA	X			
Deep Mind X	X			
Desi Student Association (DSA)	X			
Developers' Guild	X			
Engineering Technology Club (ETC)	X			
eSports	X			
Ethical International Career Planning	X			
Explorers' Nest	X			
Fellowship of Overseas Students (FOS)	X			
Filmmakers Union	X			
Go Club			X	
Grace Fellowship	X			
Hello World! Code Squad	X			
Hong Kong Student Association (HKSA)	X			
IDEA	X			
Improv & Sketch Comedy	X			
International Student Volunteers (ISV)		X		
InterVarsity Christian Fellowship at De Anza	X			
Iranian Student Association (ISA)	X			
Japanese and American Association (JAA)	X			
K-Pop Dance Club	X			
Koala Tree	X			
Korean Student Association (KSA)	X			
Latina/o Empowerment at De Anza (¡LEAD!)	X			
Marketing Club	X			
Math Club	X			
Medical Outreach Association (MOA)	X			

	Present	Absent	Probation Present	Probation Absent
Music Club	X			
NAMI-DA	X			
Outdoor Club	X			
Permas Indonesian Student Organization (PISO)	X			
Photography				X
Physics Club	X			
De Anza's Political Revolution	X			
PUSO			X	
Saltworks Christian Fellowship	X			
Second Journey	X			
Shotokan Karate	X			
Statistics Club (DASC)	X			
Student Nurses Organization (SNO)	X			
Students of Success	X			
Taiwanese Student Association (TSA)	X			
Tech & Business Association	X			
Technology & Sustainability	X			
The De Anza Network	X			
The Helping Hands	X			
Ultimate	X			
UNICEF De Anza	X			
Union of Student Scholars	X			
Vietnamese Student Association (VSA)	X			
Women Empowered	X			
Young Americans For Liberty		X		
<b>Total</b>	<b>60</b>	<b>4</b>	<b>2</b>	<b>1</b>

### 13. Adjournment

ICC Chairperson, Nicole Bu, adjourned the meeting at 2:31 pm

Respectfully submitted,

Jayne Kangley  
ICC Secretary